ARTICLE I: NAME

The name of the Club shall be GREATER PITTSBURGH GTO CAR CLUB. and shall be a non-profit organization controlled by its members. The Club's mailing address will be the designated mailing address identified on the Club's website. The Club name and logo(s) are property of the Club and may not be used without permission.

ARTICLE II: PURPOSE

The Greater Pittsburgh GTO Car Club is an official chapter of the GTO Association of America (GTOAA). The Greater Pittsburgh GTO Car Club is for any GTO enthusiast interested in the enjoyment, restoration, and preservation of the Pontiac GTO, and to sponsor, sanction and promote automotive events and social activities among members. An additional purpose of the Club is to donate or otherwise assist in raising funds for local and other charitable organizations through various organized or charitably focused events.

ARTICLE III – MEMBERSHIP

The Greater Pittsburgh GTO Car Club is a chapter of the GTO Association of America (GTOAA). All General Members of the Greater Pittsburgh GTO Car Club must be members of the GTOAA. Ownership of a GTO is not a requirement for membership.

Membership shall be granted to each new member when he or she has applied for membership with (and paid dues to) the Club. A copy of the current membership application (as approved by the Club Officers annually) will be available on the Club's website.

A member in good standing may attend all Club meetings and functions. A member "in good standing" is defined as: one that is current on dues, in compliance with the Bylaws, with no motions against them.

Categories of membership shall be:

A. GENERAL MEMBER: Individual identified on first line of membership application. Prevailing dues will be collected from the General Member.

B. ASSOCIATE MEMBER: Spouse or other individuals identified by and associated with a General Member as being part of his or her household. Voting Rights of Associate Members are limited to the one Associate Member per household listed by the General Member on the Club application and/or annual membership renewal form. Dues are not collected from Associate Members.

C. HONORARY MEMBER: Persons or organizations whose interest in, support of, or contribution to the Club warrants such recognition. Dues are not collected from Honorary Members.

Each member shall review and comply with the Club Bylaws, which will be available on the Club website. Membership is subject to compliance with these Bylaws and may be revoked by a unanimous vote of the Officers for failure to comply.

Any applicant who has engaged in malicious or unbecoming conduct towards the Club, members, or its interests (either in person, through electronic, digital, or other means) may be refused membership by a majority vote of the Officers. Anyone refused membership under these conditions shall have any dues (paid with application) refunded.

ARTICLE IV – DUES

Annual dues will be $15.00 per General membership. The Club will also collect from members the prevailing annual dues required for membership in the GTOAA, currently $45.00 annually, submitting them on behalf of the members. Club membership will coincide with the calendar year, while GTOAA membership will be based on the members' GTOAA anniversary dates.

Dues from new members must be received within 30 days of application to join the Club. New General members who join from January through August of a calendar year will pay full dues for the calendar year. New General members, with the exception of those who were previous members, who join in the months of September, October, or November will not be required to pay Club dues for the remainder of the calendar year, and GTOAA dues will be pro-rated to approximate 1/12th of GTOAA annual dues, subject to change, as follows: September, $9.00; October, $6.00; November, $3.00. For the following calendar year, dues will be payable under the terms that apply to existing members. New General members who join in the month of December will pay full dues applied to the following calendar year.

Annual dues amounts may be changed as necessary by majority vote of the members in attendance at any Club Meeting.

Annual dues are non-refundable (except in instances where a membership application is not approved) and are due annually by December 15th. Membership privileges will be suspended for payments not received within 30 days, and immediately reinstated upon receipt of annual dues.

There shall be no refund of dues as a result of resignation or change in membership during the current calendar year.

ARTICLE V – VOTING

Each General Member in "good standing" and the corresponding Associate Member shall be entitled to one vote each. Voting at meetings on day-to-day Club activities will be by a show of hand. Unless otherwise stated in these Bylaws, a simple majority vote by voting members present at any Club meeting will carry a vote.

Expenditures of Club funds will be authorized through an approval process to provide flexibility and serve and protect the best interests of the Club; expenditures will not be segregated or manipulated in a manner that circumvents the intent of this paragraph. The following expenditure thresholds apply:

- Expenditures up to $100 may be authorized by any Officer.
- Expenditures of $100 to $500 may be authorized by a simple majority vote by voting members at any Club meeting.
- Expenditures of $500 to $1,000 will require a vote of a majority of the Club's officers **and** a simple majority vote by voting members at any Club meeting.

Expenditures of more than $1,000 will require a month's notice to the membership through email and distribution of meeting minutes in the Club Newsletter, before a required simple majority vote of voting members via a ballot, **and** a majority vote of the Club's officers, at the next monthly Club meeting.

No decision will be made regarding the Club name or significant endeavor without a majority vote of all members in good standing by a special vote and after a majority vote by the Officers putting forth the recommendation.

When a majority vote is required of the Officers, all Officers are required to vote. This vote may be in person or through electronic means (email), and the Club Secretary will maintain printed and electronic copies of any votes that weren't in person as a permanent record.

ARTICLE VI – MEETINGS

General membership meetings shall be held monthly according to a designated schedule agreeable to the members, at a place and time published in the Club newsletter and/or listed on the Club website. Meetings are subject to cancellation due to adverse weather or other conditions as determined by the Club's officers. Members should check the calendar on the Club website for meeting details. The Club President or Secretary will also send meeting details to the membership via email.

Special meetings may be called as needed by the President or a majority of the elected Officers. A minimum of 15% of the voting members, including a majority of the elected officers, shall constitute a quorum for the conduct of business.

Elected Officer meetings shall be held as deemed necessary by the President. Final decisions of Club business are to be presented at the next Club meeting.

The President will preside at all meetings. In his/her absence, the Vice President or other designated Officer will preside.

The regular order of business at every meeting of the Club shall be: 1) Call to Order, 2) Introduction of New Members/Guests, 3) Reading of the Minutes, 4) Treasurer's Report, 5) Committee Reports, 6) Old (Unfinished) Business, 7) New Business, 8) Announcements, 9) Adjournment.

Minutes of Meetings will be kept and made available for members to review. Previous meeting Minutes will be reviewed and approved at the next meeting and stand as published unless changes are submitted in writing and approved by Members in attendance.

ARTICLE VII – GOVERNING BODY AND ELECTIONS

The Club Officers will consist of a President, Vice President, Treasurer, Secretary and Membership Coordinator. General and Associate Members are eligible to serve as Club Officers.

The Officers on behalf of the Club shall be empowered to do all things and conduct all business, not for profit, necessary to achieve the objectives of the Club and in keeping with the Bylaws, which provide a broad administrative framework within which the objectives of the Club may be reached and continued. All business of the Club shall be conducted in accordance with the Bylaws.

Nominations of members in "good standing" for Officers' positions will be made from the floor by the membership at the October and November meetings. The nominee must then accept or decline the nomination. As a condition of acceptance, the nominee must be able to perform the duties of office as defined in Article VIII.

Voting will take place at the November membership/business meeting after all nominations have been submitted. Multiple nominees for a single Officer's position will be elected by a secret ballot. Members must be present to cast a vote, no proxy or absentee ballots will be permitted. Elected Officers will assume their roles beginning January 1st for a period of one calendar year, ending December 31st of the calendar year.

The office of President and Vice President may not be held (within the same term), by spouses, family members, or those residing in the same household.

Officers shall serve for a term of one year commencing January 1st and terminating December 31st of the same year. Incoming Officers will hold a joint meeting with the outgoing Officers in the first 15 (fifteen) days of the new term to turn over Club assets, financial reports, and the like. Officers previously holding a position may be nominated and elected to other positions after their initial term is completed.

All officers shall serve a one year term with a term limit maximum of two consecutive terms. A one year break in service, including service in a different officer's position, will reset the duration of service for the term limit. An incumbent Officer who has served two consecutive terms in the same position may have his/her term extended by a simple majority vote during the nomination process each year if no other member is willing to accept the nomination for the office. If another member is willing to accept the nomination, the election will be by a simple majority vote of voting members via a ballot.

Any Officer shall have the right to resign by submitting his or her resignation in writing. In the event any elected office is vacated during the year, the remaining elected Officers shall appoint another member to temporarily perform the functions of the vacated office. That member shall remain in that position until such time as a special election can be held to fill the office for the unexpired term.

The general membership shall have the right to approach the remaining Officers with any concerns or grievances concerning any Club Officer. Motions to impeach an Officer of the Club may be made by any member in good standing or presented in writing to the Club Officers. Such motions shall be set forth as the basis for impeachment. The remaining Officers shall constitute an investigating committee and, on investigation, shall present their findings to the members for a vote. The Officer sought to be impeached shall not take part in the investigation but shall be permitted to respond to the charges. Impeachment of any Officer shall require a two-thirds vote of the voting members present at a regular Club meeting.

ARTICLE VIII – DUTIES OF OFFICE

The duties of the President will include (but are not limited to):

a) Preside over all Club Business and Officers Meetings.
b) Represent the Club to the public, maintain and develop beneficial relationships with sponsors, individuals, and other clubs.
c) Appoint non-elected positions and committees as needed to meet the needs of the Club (with approval of a majority of the Officers).
d) Provide planning and strategies that help support the Club's future success and welfare.

The duties of the Vice President will include (but are not limited to):

a) Preside over all Club Meetings in the absence of the President.

b) Arrange and schedule Club Meetings.
c) Assist the President when required.
d) Maintain and update the Bylaws as needed.

The duties of the Treasurer will include (but are not limited to):

a) Maintain appropriate financial records for the Club in accordance with generally recognized accounting practices.
b) Submit timely and accurate financial reports to federal, state and local government agencies as required.
c) Arranging to have the financial records reviewed or audited by a professional accountant as required.
d) Present Treasurer's report at regularly scheduled Club meetings and submit a written Treasurer's report to the Club Secretary, and as requested by Officers.
e) Collect and disperse funds at the direction of the Officers, Board Members, or vote of the membership.
f) Establish and maintain a budget reflecting current and projected expenses.
g) Manage miscellaneous financial activities, such as 50/50 raffles that may be held during meetings of the Club or other Club events.

The duties of the Secretary will include (but are not limited to):

a) Keep minutes of all Club Meetings.
b) Track meeting attendance.
c) Maintain miscellaneous non-financial information and records that may be needed by the Club.
d) Carry on all applicable Club correspondence.
e) Track distribution (and coordinate delivery) of any Club materials to members.

The duties of the Membership Coordinator will include (but are not limited to):

a) Maintain a current electronic database of Club members.
b) Collect membership dues and coordinate with Club Treasurer.
c) Track payments from members & notify any member of past due status.
d) Process membership data and communicate member status with the GTOAA.
e) Provide monthly report detailing members due/past due, or additionally as requested.

To efficiently conduct the business of the Club, it is required that Officers attend a majority of ALL Club meetings. Failure to do so may result in removal from office at any time by the sole discretion of the remaining Officers by majority vote of remaining Officers.

Upon election of new Officers, previous Officers shall transfer any Club property, logins & passwords, account information, keys, or any other items/information necessary to perform duties to the new Officers.

ARTICLE IX – PROPERTY AND FINANCE

The Members of the Greater Pittsburgh GTO Car Club will not be personally liable for the debts, liabilities, or obligations of the Club.

All funds belonging to the Club, except petty cash, shall be deposited in a bank of the Treasurer's recommendation and as agreed by the majority of the Officers.

Property and items purchased by the Club will be the sole property of the Club.

Checks and other requests for payments in the name of the Club may be initiated by the President, Vice President, Secretary, or Treasurer.

If the Club disbands, an accredited accounting firm shall perform a final accrual accounting review. All outstanding payables and expenses incurred by the Club and or its members in good standing shall be reconciled and distributed to such payees as required. All remaining funds shall be awarded to one or more charitable organizations as decided upon by the membership in good standing at the time of dissolution at a special meeting to be held by the Club Officers, place and time to be decided upon by the reigning Club president.

ARTICLE X – PERMISSIBLE ACTIVITIES AND CONDUCT OF MEMBERS

Unless the Bylaws are specifically amended to permit it, the Club will not embark on any Club-funded car projects of any type.

All members are required to maintain their vehicles in safe operating condition and to operate them safely at Club meetings or activities.

No illegal substances of any kind will be permitted at any Club meeting or activity.

Members are required to respect and cause no harm to other members, their families, or their property.

Fighting by or between members at any Club meeting or activity is strictly prohibited.

Violations of this section may be grounds for expulsion from the Club, after a majority vote of the membership at any Club Meeting.

Any Member may coordinate his/her own personal gathering, cruise, or other event (not required to be an "Official Club Activity") but shall not do so under the Club name.

Members may not associate the Club name or logo with any events (or activities), without a majority vote of the Officers.

Article XI - CLUB ONLINE SITES AND INTELLECTUAL PROPERTY

The Club will primarily communicate with the membership through electronic means, including email, the Club newsletter, website, and other social media sites.

General Members who do not have access to electronic communications and prefer to receive hard copy of the Bylaws, Club newsletter and other major communications through U.S. mail may do so at an additional cost of $10 per year. To minimize printing and postage expenses, hard copy distribution of the Club newsletter will be limited to internally generated content, will not include photographs, and will be printed in Black and White.

The Club website and any associated domain names are property of the Club, its members, and Officers. Costs associated with such online site(s) will be paid for with Club funds.

The Club website and/or any social media group members must adhere to Club Bylaws and the respective media site's rules of conduct. Failure to adhere to the Bylaws or rules of conduct may be grounds for expulsion from the group site in question.

Posting harmful, disruptive, or slanderous comments against another individual or the Club is prohibited. Dependent on the severity of the content, any Officer or Moderator may immediately remove the post(s) in question. Violators may have any/all online access revoked by a majority vote of the Officers and face potential expulsion from the Club.

The President, with support from the majority of the Officers of the Club will have the authority to appoint or solicit members to serve as a Webmaster/Media Director and Newsletter Editor, whose duties will include (but are not limited to):

a) Maintaining the Club website; updating it in a timely manner as needed, uploading photos, event information, granting member access, or any other requests by the Officers.
b) Moderating any applicable online groups/forums and social media sites.
c) Producing and distributing the Club's Newsletter

The Club will pay annual GTOAA membership dues for the individual(s) serving as Webmaster/Media Director and Newsletter Editor; these individuals will pay Greater Pittsburgh GTO Club dues.

The Club reserves the right to restrict access to any part(s) of its online sites or groups to Members (in good standing) only.

Any photos uploaded to the Club online site(s) become the property of and may be reasonably used by the Club without prior permission.

ARTICLE XII – LIABILITY

Each event a member attends with the Club is done so at his/her own risk. The Greater Pittsburgh GTO Car Club will not be responsible for loss, damage, or liability at any of its functions, events, or meets. Members are expected to act in a safe and responsible manner at all times. By attending these events the members assume all risk and liability and the Greater Pittsburgh GTO Car Club will not be held accountable in any way, shape or form.

ARTICLE XIII – AMENDMENT TO THE BYLAWS

Proposed amendments to the Bylaws may be submitted to the Secretary by any member in good standing. Any proposed amendments will be considered Bi-annually at the March and September general membership meetings. The Secretary will read any proposed amendments at the February and August meetings, at which time the proposed amendment can be changed. Any proposed amendments will be voted upon at the March and September regular meetings. Approval will be by a simple majority vote of those members in good standing present at the meeting.

The copy of the Bylaws posted on the Club's website shall represent the currently voted upon version and will supersede any and all previous versions used by the Club.

Revision History

November 2014 – publication

March 2015

- Article VI – Meetings are held monthly on the third Tuesday of the month, subject to cancellation for adverse weather or other conditions; members should check details using the calendar on the club website; the President or Secretary will also send meeting details via email.
- Article VII – Nomination of Officers to occur in October and November, changed from November and December, elections to occur in November, changed from December.
- Article XI – General members may elect to receive hard copy documents and communications through U.S. mail for an additional cost of $10.00 to cover printing and postage expenses.

September 2015

- Article XI – Hard copy distribution of club newsletter will be limited to internally-generated content, and will not include photographs, printed black and white to minimize reproduction and postage costs.

September 2016

- Article IV – Modifies collection of dues from new members, as follows, to allow prorated dues for members joining after August of a calendar year. New General members who join in the months of September, October, or November will not be required to pay Club dues for the remainder of the calendar year, and GTOAA dues will be pro-rated to approximate 1/12th of GTOAA annual dues.

September 2017

- Article IV - Paragraph 2, second sentence, add the following: New General members, with the exception of those who were previous members, who join…
- Article VII – reduced the President's term limit to two terms and extended two year term limits to all Officer positions, allowing only the President's term to extend beyond two years under specific circumstances.

March 2019

- Article XI, Paragraphs 6 and 7 - Update to identify appointed roles of Webmaster/Media Director and Newsletter Editor, and that the Club will pay the GTOAA dues of the individual(s) serving in those roles.

September 2020

- Article IV, Paragraph 2 – Updated to define dollar thresholds and approval processes for Club expenditures.
- Article VII, Paragraph 7 – Process to override Officer term limits, allows an officer's term to be extended by majority vote during the nomination process or by a ballot vote.

September 2022

- Article IV, Paragraph 1 – Annual dues increased to $15.00.

September 2023

- Article VI, Paragraph 1 – Date, time, location of monthly meetings to maximize attendance.

March 2026

- Article VII, Paragraph 1 – Updated to increase Officers from four to five, allocating duties previously performed by the Club Secretary to the newly-created Membership Coordinator
- Article VIII, Paragraphs 3, 4, 5 – Updated the duties of Treasurer, Secretary and Membership Coordinator to assign them to the appropriate Officer positions.